



Town of Galway
5910 Sacandaga Road
Galway, NY 12074

Highway Department
Phone: (518) 882-6651
Fax: (518) 882-5325

Building Department
Phone: (518) 882-6070
Fax: (518) 882-6090

Residential Driveway Interface Permit

Application is hereby made for a permit pursuant to Article VI, Section 115-25 of the Town of Galway Zoning Law to construct or modify a driveway connection within the Right of Way of a Town highway.

Applicant Information *(required)*

Name: _____ Phone: () _____

Mailing Address: _____

Permit Location

Tax Parcel #: _____ Town Road Name: _____

() North () South () East () West: side of the road _____ miles from _____

Owners of Abutting Property: _____

Number of driveways requested: _____ Width: _____ **20' Minimum Driveway Width**

I understand and accept the terms and conditions listed in this application: _____ Date: _____

(Applicant Signature)

Please Note:

A stake with flagging must be placed at the proposed driveway entrance to identify the location for inspection.

Permission is hereby granted to the above applicant to construct/alter a driveway ditch crossing at the location described above in full conformance with the requirements set forth herein and attached hereto.

Approved with additional conditions as follows:

Culvert Required: () Yes () No **(20' Minimum Driveway Width)**

Culvert Length: _____ Culvert Diameter: _____ **(12" minimum diameter)**

Date: _____ Signature: _____

Title: _____



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General Requirements for Driveway Construction/Alteration

1. The construction shall be in accordance with the requirements listed herein on plan "STANDARD DRIVEWAY DITCH CROSSING" and all special requirements shown on or attached to the "PERMIT".
2. The applicant shall furnish all materials and bear all costs of construction within the town highway right-of-way and all work done and materials used shall meet the requirements of the Town of Galway Highway Department.
3. No alteration or addition shall be made to any driveway within the right-of-way of a town highway without first securing a new permit. This includes blacktopping driveways.
4. The angle of the driveway with respect to the highway pavement edge shall not be less than sixty (60) degrees, or greater than one-hundred-twenty (120) degrees.
5. No driveway shall be permitted within fifty (50) feet of an intersection.
6. Town Code § 115-25 Driveway interface construction; permit and rural road standards.
 - A. *A driveway entering on county, town or state roads must obtain a permit and adhere, at a minimum, to the following requirements for construction of ditch crossings and/or interface transitions between the property line and road right-of-way:*
 - (10) *Any rise in the driveway grade shall occur on the back-slope of the ditch line so that drainage from the driveway will flow into the ditch and not onto the highway. The maximum driveway slope for either residential or commercial shall be 10%, unless a waiver is granted (Planning and/or Zoning Board).*
 - (11) *All driveways must have adequate fire and emergency vehicle access and have 911 numbers clearly displayed. Those driveways over 100 feet long must also provide adequate fire and emergency vehicle turnarounds.*
7. No new driveway will be permitted at a location where the lack of sight distance in either direction along the highway is a hazard.
8. Driveways shall be a minimum of twenty (20) feet wide at the highway interface. Driveways shall be a maximum of forty (40) feet wide throughout the road right-of-way. Double or special use driveways may be wider if deemed appropriate by the Highway Superintendent.
9. Pipe to be twelve (12) inch minimum diameter. Pipe diameter to be determined by the Highway Superintendent.
10. Drain piping will be made of corrugated metal or A.D.S. pipe. A.D.S. pipe must have a minimum of one (1) foot of cover.
11. Pipe shall be placed so the inside flow line of pipe is at bottom of ditch and sloped true to ditch grade, maintaining free and unobstructed flow.
12. Roadside shoulder slope must not be altered.

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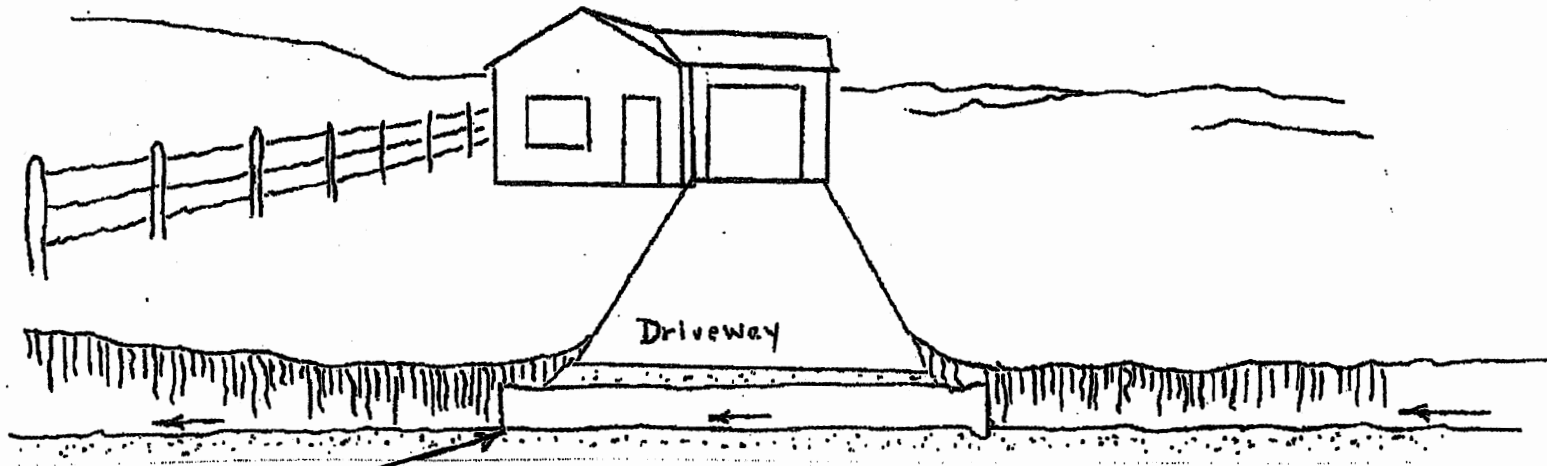
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General Requirements for Driveway Construction/Alteration (continued)

13. Design will be such that driveway drainage will flow into the ditch and not onto the highway.
14. Application for a commercial entrance shall include a fully dimensioned plan of the proposed driveway showing drainage.
15. All changes on driveway approaches and culverts due to elevation changes as a result of reconstruction or maintenance of Town highways by the Town will be performed at the Town's expense.
16. Special circumstances may require a blacktop apron.
17. Applicant has the responsibility for ensuring that buried cable will not be damaged during the work.
For cable location call UDIG NY: 1- (800) 962-7962.

STANDARD DRIVEWAY DITCH CROSSING

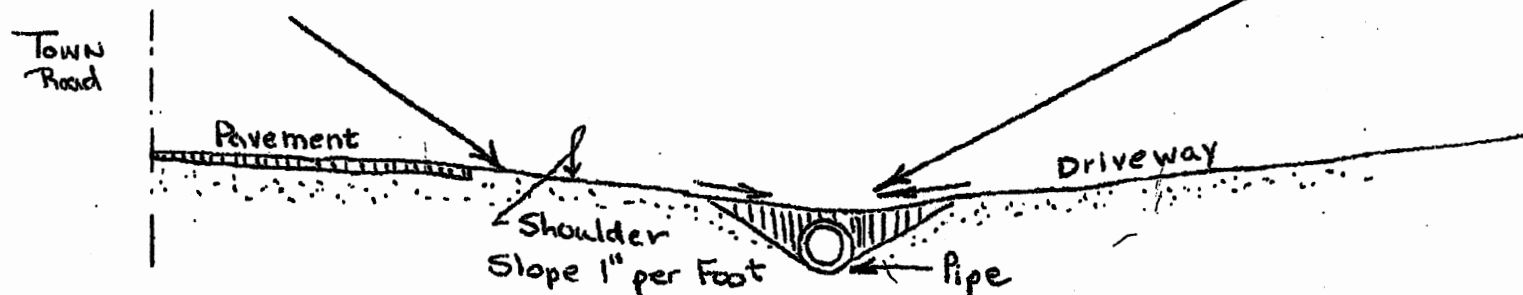


Pipe must be not less than 12 inches inside diameter with a minimum length of 20 feet and be of either corrugated metal or A.D.S. pipe. (NO SUBSTITUTES)

Pipe shall be placed so that inside flow line of pipe is at bottom of ditch and sloped true to ditch grade, maintaining free and unobstructed flow.

Highway shoulder slope must not be altered.

Any rise in driveway grade shall occur on back slope of ditch line so that drainage from driveway will flow into the ditch and not onto the highway.



CROSS SECTION