



# TOWN OF GALWAY

PLANNING BOARD  
SARATOGA COUNTY, NY  
ESTABLISHED 1792

5910 Sacandaga Road  
Galway, New York 12074  
518-882-6070

DRAFT

## MINUTES OF PLANNING BOARD MEETING

**Date/Time of Meeting:** May 21<sup>st</sup> 2025

**MEETING CALLED TO ORDER** at 7:00 p.m. by Kylie Holland

**MEMBERS PRESENT:** Renee Roth-O'Neil, Melissa Rathbun

**MEMBERS ABSENT:** Ruthann Daino

**ALSO PRESENT:** Amanda DeRidder – Clerk, Glen Bruening Esq., Jimmy Ross -Town Board Liaison and approximately four (4) people in the audience.

**REVIEW OF MINUTES:** All board members reviewed the minutes of the April meeting  
Motion to Table as noted by Melissa and Seconded by Renee Voice vote: All ayes. Motion Carried

**CLERK'S REPORT:** N/A

**CHAIR REPORT:** N/A

### Public Hearing

**Application #PB25-004** Application of David Buczkowski for a 3lot Minor Subdivision on property located at 5077 Jockey St. (tax parcel no. 200.-1-53).

No Public Comment

**Motion by Renee** to close public Hearing Application PB25-004 for property located at 5077 Jockey Street **Second by Melissa**. Voice vote: All ayes. Motion Carried

### Public Meeting

**Application #PB25-004** Application of David Buczkowski for a 3 lot Minor Subdivision on property located at 5077 Jockey St. (tax parcel no. 200.-1-53).

Kylie – Are there any additional items needed to be discussed for this 3 Lot Minor Subdivision  
No Board Comments

**Motion by Melissa** to approve Application PB25-004 of David Buzckowski for a 3 Lot Minor Subdivision for property located at 5077 Jockey Street **Second by Renee**. Voice vote: All ayes. Motion Carried

### Public Hearing

**Application #PB25-005** Application of Marisa Rahman for a Accessory dwelling on property located at 1112 Whiteside Road. (tax parcel no. 171.-1-41).

No Public Comment



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**Motion by Melissa** to close the public hearing for Application 25-005 special use permit for an accessory dwelling for a public hearing for property located at 1112 Whiteside Road **Second by Renee**. Voice vote: All ayes. Motion Carried

## **Public Meeting**

**Application #PB25-005** Application of Marisa Rahman for a Accessory dwelling on property located at 1112 Whiteside Road. (tax parcel no. 171.-1-41).

Marisa states that the home will no longer be stick built it will be a modular home and the septic will be specific to this unit but at this time they intend to use the same well, The map of the existing septic location is no completed yet but will be provided to the building department.

Renee- with the adjustment to the Square footage to the 1000' there is no other restrictions with the property.

Max- Correct there are no other issues and the septic layout and driveway with parking would be connected to the existing driveway same as the site plan but just a different structure.

SEQR Review has been completed – it has been determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

**Motion by Renee** to Approve SEQR Review Application PB25-005 **Second by Melissa**. Voice vote: All ayes. Motion Carried

Max- Prior to issuance of the building permit the septic detail with foundation and updated site plan will be provided to the board

**Motion by Melissa** to approve with the condition that the above documents are obtained by the building department for Application 25-005 special use permit for an accessory dwelling for property located at 1112 Whiteside Road **Second by Renee**. Voice vote: All ayes. Motion Carried

## **PRIVILEGE OF THE FLOOR:**

None

## **OTHER BUSINESS:**

Jessica from 5306 Sacandaga road is asking about what buildings are required to do a site plan review or special use permit, specifically she was told to obtain a lot of documents and follow procedures to open the Galway Local, are those standards being enforced for all in regard to the market and the building in the Village.

Melissa – I was not here during that time but as I understand it you did a significant number of renovations to the building interior.

Jessica – there were several upgrades to the building, but it was not a change of use from the previous owner.

Melissa – Max can you speak to anything?

Jessica – are you not concerned with the ADA access to these buildings.



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Legal explains to the board and towns members that the planning board has no authority with these details, and it is on the code enforcement officer to make sure businesses are compliant with codes, these details are outside the jurisdiction of the board.

Jessica – so no one was going to ask the question on what was going on and how a whole business is renovated and changes a use goes unnoticed. As I explained the long process I was told I needed to go through and why others did not have to go through the same process.

Legal explains that this is the responsibility of the code enforcement officer to answer all those questions.

**Motion by Renee** to adjourn. **Second by Melissa.** Voice vote: All ayes. Motion carried. Meeting adjourned at 7:30 p.m.

Respectfully submitted,  
Amanda DeRidder, Clerk