



# TOWN OF GALWAY

## Code Enforcement

5910 Sacandaga Road, Galway, NY 12074

Cell (518) 514-8012 Office (518) 882-6070

mluettters@townofgalwayny.gov

## PEDDLERS PERMIT APPLICATION

**ALL REQUIRED DOCUMENTS MUST BE SUBMITTED BEFORE THE ISSUANCE OF A PERMIT.  
ALL PERMITS ARE NON-TRANSFERABLE. YOU MUST BE OVER 18 YEARS OLD TO APPLY.**

1. **APPLICATION MUST BE FILLED OUT COMPLETELY**
2. **PERMIT FEE: \$10 for a single day, \$50 for more than a single day.** (Check made payable to *Town of Galway*, Money Order, or exact cash amount.)
3. **INSURANCE REQUIREMENTS:** Provide NYS Liability and Workers Compensation and NYS Liability insurance (minimum \$1,000,000), naming the Town of Galway as additionally insured.
4. **SARATOGA COUNTY DEPARTMENT OF HEALTH PERMIT:** Provide a copy.
5. **NEW YORK STATE SALES TAX CERTIFICATE:** Provide a copy.
6. **WRITTEN CONSENT OF ANY PRIVATE LANDOWNER OR MUNICIPALITY ON WHOS PROPERTY THE MOBILE FOOD UNIT WILL OPERATE:** Provide a copy.

### HOLD HARMLESS:

Applicant to initial:  _____
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The individual filing this application, to the fullest extent provided by law, shall defend, indemnify, save and hold harmless the Town of Galway, its agents and employees (hereinafter referred to as "Town"), from and against all claims, damages, losses and expense (including, but not limited to, Attorney's fees), arising from the vendor's use of public streets and property, and from the operation of the site by the mobile unit as herein contemplated and permitted.

**APPLICANT NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_ **PHONE #:** \_\_\_\_\_

**All other permanent addresses of applicant within the last three (3) years:**

**ADDRESS 2:** \_\_\_\_\_

**ADDRESS 3:** \_\_\_\_\_

**ADDRESS 4:** \_\_\_\_\_

**If the applicant is not the owner, the interest of the applicant in the ownership or operation of the mobile unit:**

\_\_\_\_\_

**Where the applicant is a firm or corporation, all above details must be provided for each officer of the corporation or member of a partnership.**

**OWNER OF MOBLE FOOD UNIT (if different to applicant):** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_ **PHONE #:** \_\_\_\_\_

**Any person, firm or corporation other than the applicant who has any interest whatsoever in the mobile unit:**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**INTEREST IN MOBILE FOOD UNIT:** \_\_\_\_\_

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**OPERATOR OF MOBILE FOOD UNIT (if not applicant):**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

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**DESCRIPTION OF UNIT:** \_\_\_\_\_

**MANUFACTURER:** \_\_\_\_\_ **SERIAL NUMBER:** \_\_\_\_\_

**MOTOR NUMBER:** \_\_\_\_\_ **INSIGNIA:** \_\_\_\_\_

**LICENSE PLATE (if applicable):** \_\_\_\_\_ **DATE OF PURCHASE:** \_\_\_\_\_

**NAME & ADDRESS OF SELLER:** \_\_\_\_\_

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**ALL LOCATION(S) WHERE THE MOBILE UNIT WILL BE PARKED OR USED:**

\_\_\_\_\_  
\_\_\_\_\_

**SITE DETAILS, INCLUDING BUT NOT LIMITED TO, SIGNS, TABLES, POTABLE WATER, WASTEWATER TREATMENT AND DISPOSAL, ETC:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PROPOSED DATES AND TIMES MOBILE UNIT WILL OPERATE AT LOCATION(S):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PROVIDE THREE (3) BUSINESS REFERENCES:**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_ **PHONE #:** \_\_\_\_\_

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**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_ **PHONE #:** \_\_\_\_\_

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**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_ **PHONE #:** \_\_\_\_\_

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**DATE OF APPLICATION:** \_\_\_\_\_

**SIGNATURE OF APPLICANT:** \_\_\_\_\_

**SIGNATURE OF OWNER (if different to applicant):** \_\_\_\_\_

## CONDITIONS OF PERMIT:

- Permit must be displayed at all times in a conspicuous part of the permitted mobile unit or carried upon the person of the salesman, as the case may be. Such evidence shall be exhibited on demand of any citizen or any member of law enforcement, Health Officer or Code Enforcement Officer. Permits issued shall be effective only for the period of time stated therein.
- No applicant to whom a permit has been refused or who has had a permit revoked shall make further application until a period of at least six months shall have elapsed since the last previous rejection or revocation.
- It shall be unlawful for anyone engaged in the business of peddling any food or beverage from mobile units to misrepresent the character or quality of the merchandise offered for sale or gift or to importune or otherwise annoy any person or persons for the purpose of effecting a sale.
- All mobile unit vendors shall keep the vehicles and receptacles that are used in a clean and sanitary condition and the foodstuffs and edibles offered for sale or gift well covered and protected from dirt, dust and insects.
- All mobile unit vendors must adhere to New York State Public Health Law § 225 and guidelines established by New York State Department of Health regulations on mobile food service establishments and food carts, any and all regulations of the Saratoga County Department of Health.
- No such mobile units shall stop for the purpose of conducting business within 200 feet of any school while in session, firehouse, public building of any nature or any privately operated restaurant, tavern, coffee shop or similar business.
- Comply with all applicable laws, ordinances, and regulations.
- Properly remove or dispose of all litter and trash created by the activities and products within the vendor's location; no dumping is allowed in public trash cans, grates, storm sewers, grass or other areas.
- Refrain from operating their mobile unit after the permit expires and when the permit is suspended or revoked.
- Surrender their permit promptly upon its revocation, suspension, or other termination.
- Display a copy of their New York State sales tax certificate on their mobile unit.
- The vendors will not discriminate against any employee, applicant for employment, subcontractor, supplier of materials or services, or program participant because of actual or perceived: age, creed, color, disability, domestic violence victim status, ethnicity, familial status, gender, gender identity or expression, height, weight, immigration or citizenship status, marital status, military status, national origin, predisposing genetic characteristics, race, religion, sexual orientation, or socioeconomic status;
- All vendors/permit holders shall cooperate with the Town of Galway, law enforcement, and Department of Health employees.
- Vendors shall not block or inhibit pedestrian traffic flow or allow emergency vehicular traffic to be impeded because of operations.

- Mobile units must be attended at all times.
- No overnight parking (2:00 a.m. to 6:00 a.m.) allowed unless otherwise noted on permit.
- Smoke and/or odors must be vented, filtered or disposed of in a manner so as to reasonably prevent the release of offensive smoke and/or odor into the surrounding environment.
- Vendors shall keep public spaces within a twenty-five-foot radius of their mobile unit clean and free of refuse generated from the operation of their mobile unit.
- Vendors shall keep repetitive noise, music or amplified sound within the twenty-five-foot radius of their food truck within the noise limits established by Town of Galway rules, laws or regulations.
- The Town of Galway does not and will not provide water, sewer, or electric service to mobile units.
- The Town reserves the right to move vendors without advance notice for cause, including traffic or pedestrian safety, maintenance and repair of public property, etc.