



TOWN OF GALWAY

Code Enforcement

5910 Sacandaga Road, Galway, NY 12074

Cell (518) 514-8012 Office (518) 882-6070

mluettters@townofgalwayny.gov

SWIMMING POOL BUILDING PERMIT APPLICATION

- APPLICATION MUST BE FILLED OUT COMPLETELY FOR ISSUANCE OF BUILDING PERMIT**
- PLOT PLAN:** Example on page 2
- PERMIT FEE \$100** (Check made payable to *Town of Galway*, Money Order, or exact cash amount.)
- INSURANCE REQUIREMENTS:** Applicants who are the property owners or individual contractors without any employees must provide a current form CE- 200. All other applicants must provide NYS Disability and Workers Compensation and NYS Liability insurance (minimum \$1,000,000), naming the Town of Galway as additionally insured.
- INSPECTIONS:** Third-party electrical inspection and final inspection required before a Certificate of Compliance is issued.

HOLD HARMLESS:

Applicant to initial: _____

The individual filing this application, to the fullest extent provided by law, shall indemnify and save harmless the Town of Galway, its agents and employees (hereinafter referred to as "Town"), from and against all claims, damages, losses and expense (including, but not limited to, Attorney's fees), arising out of or resulting from the performance of the work covered by this Building Permit Application, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of applicant, its contractor or its employees or anyone for whom the contractor is legally liable or subcontractors.

PROJECT DESCRIPTION TYPE OF POOL: _____ **DIMENSIONS OF POOL:** _____

TYPE OF POOL & DOOR ALARM (MAKE, MODEL & MANUFACTURER): _____

TYPE OF FENCING (HEIGHT, LATCH TYPE FOR GATE): _____

LOCATION ADDRESS: _____

TAX MAP ID: _____ **COST OF WORK:** _____

APPLICANT NAME: _____ **BUSINESS NAME:** _____

ADDRESS: _____

E-MAIL: _____ **PHONE #:** _____

SIGNATURE: _____ **DATE:** _____

PROPERTY OWNER'S NAME (if not applicant): _____

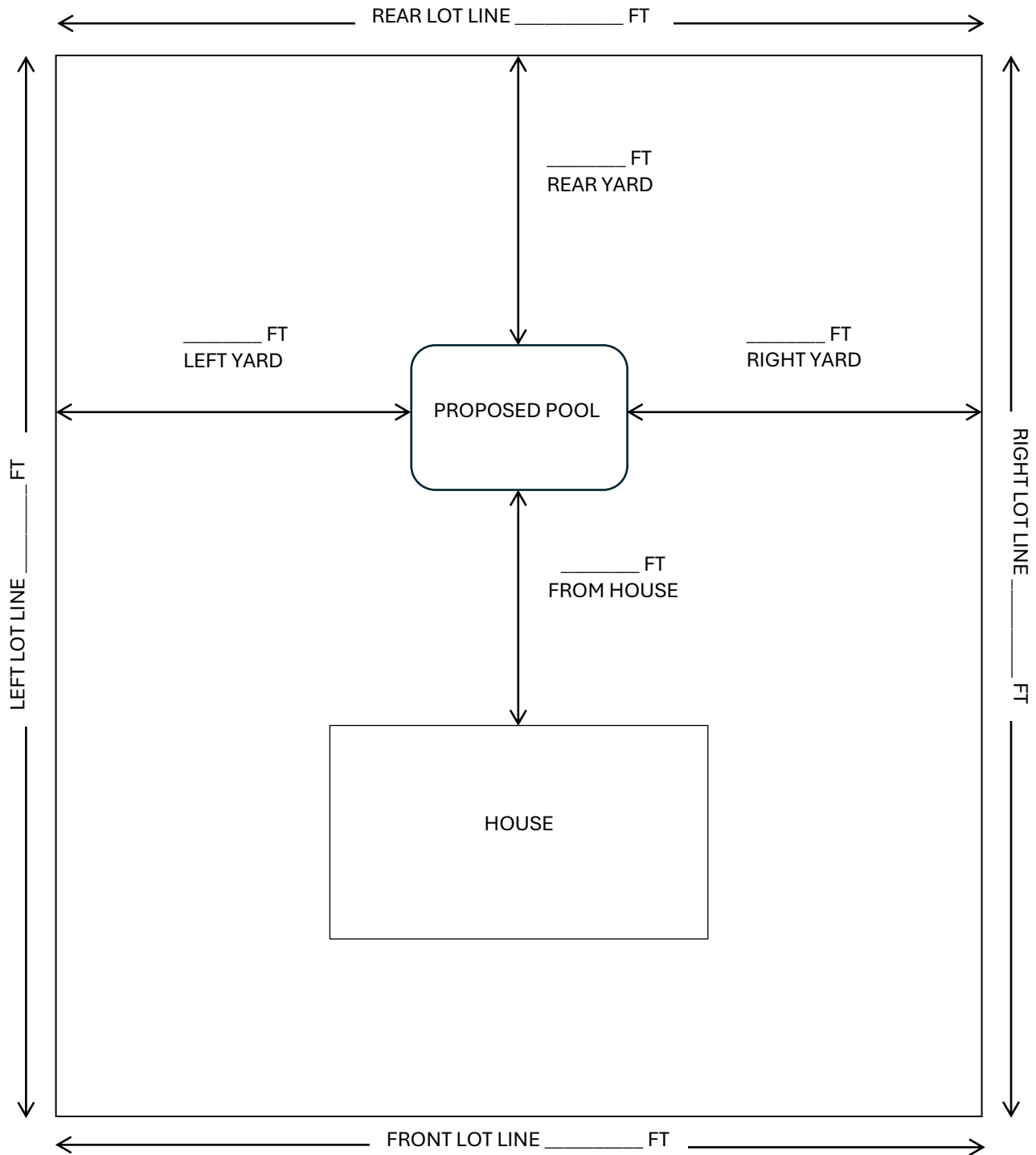
ADDRESS: _____

E-MAIL: _____ **PHONE #:** _____

SIGNATURE: _____ **DATE:** _____

PLOT PLAN AND LOCATION INFORMATION

Locate the main building including additions. Locate any accessory structures i.e. garage, shed, and proposed swimming pool. State all yard and lot line dimensions.



This plan is for reference only and will not accurately reflect your parcel. Please draw your own plot plan. Satellite views with parcel lines can be found at <https://spatial.vhb.com/SaratogaMapView/>

CONDITIONS OF PERMIT:

- Proposed work must be in compliance with the applicable requirements of the Uniform Code including:
2025 RESIDENTIAL CODE OF NEW YORK STATE
CHAPTER 3 BUILDING PLANNING
R328 Swimming Pools, Spas, and Hot Tubs
- Building permits shall be visibly displayed at the work site and shall remain visible until the authorized work has been completed.
- The permit holder shall immediately notify the Code Enforcement Officer of any change occurring during the course of the work.
- Building permits shall become invalid unless the authorized work is commenced within 12 months following the date of issuance. Building permits shall expire 24 months after the date of issuance. A building permit which has become invalid or which has expired pursuant to this subsection may be renewed upon application by the permit holder, payment of the applicable fee, and approval of the application by the Code Enforcement Officer.

CODE OF THE TOWN OF GALWAY § 115-50 Swimming pools.

A.

Fencing. No person or persons, association or corporation shall maintain a swimming pool, as defined above, within the Town of Galway without first safeguarding such a swimming pool with a permanent protective fence. The fence shall be installed so as to encompass the entire perimeter of the swimming pool and at a reasonable distance therefrom. The fence shall be structurally sound, durable and must be maintained in such condition. The fence shall be a minimum of four feet in height and, any other contrary provision in this chapter notwithstanding, may have a maximum height of eight feet. The fence shall be of wooden or wire construction, and the materials shall be adequate to prevent and prohibit entrance to the pool by children and animals. If of wire construction, the fencing is not to have a linkage more than two inches in diameter. The entrance gate or gates shall have a closing device with a protective fastening latch and locking device. Such fence and appurtenances shall be approved in writing by the Code Enforcement Officer of the Town of Galway before installation.

B.

Existing pools. The Code Enforcement Officer is hereby authorized and directed to inspect swimming pools existing at the time of the adoption of this chapter. If they have fences, the Code Enforcement Officer shall approve them if they substantially comply with the foregoing provisions. If the fences do not substantially comply or if the pool has no fence, a fence shall be erected or altered to comply with the provisions of this chapter within 180 days after the adoption of this chapter.

C.

The provisions for fences shall not apply to aboveground pools, but if the pool is more than 24 inches in depth, there shall be a fence around the steps leading to the pool which shall comply with the above fencing requirements, except that if there are removable steps or foldaway steps with locking device, no fence shall be required.